

WERNERSVILLE PUBLIC LIBRARY
Board of Trustees Meeting
May 12, 2020

Mission Statement: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

The meeting was called to order at 7:02 p.m.

Attendance: Kate Sowers, Bridgid Good, Sandee Nevitt, Allison Plevrakis, Deb Scull, Kristi Brant, Greg Mazurek, Leigh-Anne Yacovelli

There were no guests

I. Public portion – 3 minute limit – There were no public comments.

II. Approval of minutes from March 2020 and online votes through April 2020 – 1st Sandee; 2nd Bridgid; motion carried

III. Treasurer's Report – Money held by the county is not showing up in our accounts due to the County furlough; PPP funding was received via Square Capital on May 5. Allison reported that our investments are lower due to stock market volatility, but had been gaining back some of the losses, and \$22,000 sits in our Money Market account. Allison also reported that the library undergoes a full audit this year and that all of our financial information was delivered to the auditor on April 24. .Motion to accept Treasurer's Report: 1st Kristi, 2nd Sandee. Motion carried.

IV. Director's Report – Kate thanked Leigh-Anne for her work and Tara's work to maintain and grow the library's online presence during the pandemic. Leigh-Anne shared that almost all summer reading programs will be virtual and in-person performances have been cancelled. Programming may take place via Zoom and YouTube. When the region moves to Yellow status, the library will make zero-contact pickup of items available, and home delivery may be an option.

V. Friend's Report – None at this time, due to Friends meeting cancellation because of the pandemic. Allison shared that there may be some sales tax considerations for books available for purchase in the library. One idea would be to have a suggested donation box instead of a sale.

VI. Old Business

- a. Policy Review – Kate reported that board review of current library policies will be a focus for June.
- b. Little Free Libraries – work on this initiative is on hold during the pandemic
- c. Volunteer Breakfast – Sandee reported that this event is cancelled due to the pandemic. It may be rescheduled as an outdoor luncheon once the library facility reopens
- d. New Board Recruitment: Kate encouraged continued use of social media to recruit new board members. The board discussed the maximum and minimum number of members.

VII. New Business:

a. Leigh-Anne shared that the library will need masks for staff and suggested a vendor that offers masks for \$3.50 each. She anticipates needing 20 masks or so. The board encouraged her to complete the purchase.

b. New Board Recruitment: Kate encouraged continued use of social media to recruit new board members. The board discussed the maximum and minimum number of members.

C Board committees: Kate asked for volunteers to help with the following and reach out to her after the meeting with their areas of interest:

Policy and Bylaws

Advocacy

Director's Annual Review – Sandee and Bridgid agreed to work on this

Fundraising

VIII. Executive Session

The board adjourned to Executive Session at 7:53 p.m. and exited Executive Session at 8:29 p.m.

IX. Vote on Staff Stipend to offset costs of working from home

Kate proposed a motion that the board authorize an additional \$100/month stipend for staff members working from home, for a period of two months, to offset costs including internet and phone service needed to complete their work. 1st Allison, 2nd Sandee. The motion was unanimously approved.

The meeting was adjourned at 8:34 p.m. (Kristi 1st; Bridgid 2nd)

Next Meeting: June 9, 2020

Respectfully submitted,

Kristi Brant, Secretary