

May 14, 2020
STLA Meeting Minutes

Present: Donna Bird, John Emerick, Jen Yetter, Lisa Hoopes, Andrea Dillaway-Huber, Sherry Auman, Kevin Cramsey

Others Present: Barb Kline, Kimberly Rice, Jestyn Payne, Jonathon Duffy, Douglass Sherry, Jess Connor

7:01PM meeting called to order

Donna motioned to approve consent agenda; motion approved

Director's Report-recent grant was denied

Assistant Director's Report - Judy Houck wanted to have the air conditioning system checked. Will come back to check the outside unit.

BCLP - meeting is still on for 5/20 will be conducted virtually, Jen will send an email. Jonathon will also attend.

Reopening procedures: Barb sent out a document regarding book pickup.

Summer Reading program - Jess is trying to figure things out. Instructed to move forward with reserving speakers/programs. All virtual programs.

Summer reading

Barb asked how we should proceed with Summer Reading, budget and personnel.

Jess, Barb, and Jon will work together for summer reading. Candace and Meghan will be approached if they would like to come back at a reduced capacity to assist.

Discussed smaller amounts of large summer activities vs larger amount of smaller activities.

Motion was made to purchase a monthly subscription to Zoom for library use.

Motion made by Kevin second by Donna

Motion made for the delegation of authority to the personnel committee to act in its discretion with respect to bringing back certain employees on a limited time basis. Motion made by Kevin and second by John

Barb asked about employee's monitoring their temperature and symptoms prior to coming to work rather than Barb and Jon monitoring them? It was advised that if employees are displaying symptoms at home, they should stay home.

Jestyn spoke about the progressive discipline in the commonwealth in terms of the stay at home orders from the governor and the continuing discussions between county officials and state officials and that we should use caution as we proceed with opening through the phases.

Other issues

John Emerick-membership brochure for the Friends-Barb and Jackie Becker are updating and Jess will put it out digitally.

Kim Rice-She will provide Jess with the West Lawn Friends updated brochure for publication.

Jon Duffy-will send an email out to the patrons about the BCPL meeting next Wednesday.

Donna Oaks asked about long term physical changes to the library to provide space for employee and patron social distancing. Barb is already planning how to address that when we reach the green phase of reopening.

Meeting adjourned at 8:14 Motion by Donna second by Andrea

Respectfully,
Sherry Auman