

## STLA April Meeting Minutes

April 10, 2025

Present Members: Andrea Dillaway-Huber; John Emerick, Sherry Auman, Jen Yetter, and Laurel Quigley.

Others present: Barb Kline, Jestyn Payne, and Matthew Cammarano

Meeting called to order at 7:00 pm.

Motion made by Sherry to approve the consent agenda; motion carried.

Director's Report –

- a. Ann's room and the hallway to be painted at West Lawn branch in preparation of the Commissioner's upcoming visit. Barb is getting quotes. Motion made by John to approve the lowest bid that can get the job finished by May 4; motion carried.
- b. Sign needs to be repaired at the Spring location (the one with the changeable letters). Barb stated that the sign does help bring in patrons. Cost is roughly \$4000.

Assistant Director's Report –

- a. A representative from SAH (a security firm) came in to prepare a report/quote for the West Lawn branch.

BCPL –

- a. Lisa stated that our locations do not have any action items – this is in writing.
- b. 2026-2027 open forum meeting updates - nothing should impact us
- c. Merging of smaller libraries that have trouble finding a director.

New Business – Document Retention Policy – Laurel made a motion to approve with the changes recommended by the Commonwealth; motion carried.

Solicitor – Matt hasn't gotten back to Jestyn regarding the basement. Inclined to believe there will be a cost associated with the space.

Around the Table – nothing

Meeting adjourned at 7:40; motion made by John; motion carried.