

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
717-933-4060

Minutes of the Board of Trustees Meeting for October 12th, 2023

In Attendance: Mike Najarian, Willie Weiler, Linda Wilcox, Jennifer Schmehl, Bret Wiest, Betsy Kreider.

The meeting was called to order at 7:15pm with a quorum represented.

Secretary's Report:

Minutes of the September meeting were approved (Jennifer/Bret) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$8,920.45 and Payroll of \$ 9717.55 for a total of \$18,638.00 for the month of August 2023. (Mike/Jennifer) voice vote motion carried.

Library Director's Report:

1. The September library programs, listed below, were well attended:
 - a. Preschool Storytime -3 dates (106 attendees)
 - 1) taught by Betsy @Baked Sweets
 - b. Book Club at Juniper/Outreach
 - 1) Betsy (15 attendees)
 - c. Book Club (Adults 5 attendees)
 - d. Best Sellers & Baked Goods (Adults 26 attendees)
 - 1) Kaitlin @ Baked Sweets
 - e. Trim Healthy Mama (Adults 19 attendees)
 - 1) Kellee @ Little Swatara Church
 - f. Teen Club (19 attendees)
 - 1) Betsy/Jennifer @ Oak Nut Farm

Grand Total: Eight events 190 Attendees

Old Business: Cold calls to businesses. Did anyone follow up with this?

President's Report:

Building Renovation:

It was voted on and approved at the Bethel Supervisors Meeting on October 12th 2023 to pay APR supply HVAC invoice in the amount of \$2443.92.

Building Renovation continued: Demo on HVAC and Electric is about complete.
The week of October 16th wood wall framing and brick veneer should be started.
On October 23rd Dryvit and possibly siding will begin.
Exterior building plaque: a place on the south side of the building has been chosen.

New Signage: Tulpehocken Township has agreed to purchase the new sign for the library.

Grant: As of the week of October 12th we are applying to send payment requests through the \$500,000 grant. Kaitlin is working on the process to pay bills with this money.

- I. 7- \$185,456.20
- ii. 8 - \$133,205.52
- iii. 9 - ?

A motion was made by Mike/Jennifer to approve the Closing Dates for 2024 for the Library.
voice vote motion carried.

The Closing Dates are: 1/01/24 (Monday) New Year's Day
3/29/24 (Friday) Good Friday
3/31/24 (Sunday) Easter
5/27/24 (Monday) Memorial Day
9/02/24 (Monday) Labor Day
11/28/24 (Thursday) Thanksgiving
12/24/24 (Tuesday) Christmas Eve
12/26/24 (Thursday) Day after Christmas
12/31/24 (Tuesday) New Year's Eve

A motion was made by Mike/Bret to approve the Operating Hours for 2024 for the Library.
voice vote motion carried.

The Operating Hours are: Monday: 9:30 am - 8:00 pm
Tuesday: 9:30 am - 8:00 pm
Wednesday: Closed
Thursday: 9:30 am - 8:00 pm
Friday: 9:30 am - 6:00 pm
Saturday: 9:30 am - 1:30 pm
Sunday: 1:00 pm - 4:00 pm

A motion was made by Mike to keep the Board meeting times at 7:00 on second Thursday of every month. Motion seconded by Willie, voice vote motion carried.

Kaitlyn sent a link to each Board member for Continuing Education Credits. Two or more board members need to do this each year. Please keep a copy of the certificate and give a copy to Kaitlin.

Fundraising:

The Raffle tickets have been printed and handed out. The drawing will be at our next board meeting in November.

Apple Dumpling Sale. Order's are due on 11/2 pickup is on 11/17

Restaurant night out's

Motion to adjourn at 8:36 p.m. Willie/Mike voice vote, motion carried.

Next regularly scheduled meeting: Thursday, November 9th, 2023 starting at 7:00 pm.

Bethel Board of Supervisors meeting: Thursday, November 9th, 2023 starting at 6:00 pm.

Tulpehocken Board of Supervisors meeting: Wednesday, November 8th, 2023 at 7:00 pm.

Respectfully Submitted:

Linda Wilcox