

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
717-933-4060

Minutes of the Board of Trustees Meeting for May 11th 2023

In Attendance: Mike Najarian, Jennifer Schmelhl, Paul Stauffer, Linda Wilcox, Kaitlin Lehman (Zoom), absent Dan Bost, Bret Wiest, and Betsy Kreider

The meeting was called to order at 7:03pm with a quorum represented.

Secretary's Report:

Minutes of the April meeting were approved (Willie/Jennifer) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$4822.38 and Payroll of \$7700.04 for a total of \$12,522.42 for the month of April of 2023. (Mike/Linda) voice vote, motion carried.

Library Director's Report:

Construction:

1. Progress: "The roof is up and the windows are in. Trusses should be spray foamed by the end of this week. Next week they will take out the windows (center back room) and replace them with the new door. Insulation Batting will be installed next week as well. Drywall should up the week of May 22. This week they are replacing the windows in the existing program room. The book sale has been cleared out, and a local bookstore owner took the majority of the books. We offered 5 free kid's books to any child with a Berks County Library Card. The library is not accepting book donations until further notice."
2. Donations: Betsy met with Sherwin Williams (someone new) and they are donating 55 gallons of paint. This comes to a little over \$1,000.00. Betsy applied for a small grant through Dollar General's Literacy fund, but hasn't heard back from them. At Bethel Beach Bash she spoke with a Mr. Martin about asking our rep Duane to throw in a fridge and other appliances. She hasn't heard back from them, but it seemed promising.
3. Digital Sign: Willie has been working with Horst's Signs to get ideas and estimates on A digital sign for out front. Dan Bost is planning on attending the Tulpy Township meeting to discuss their involvement in our project, which Includes a donation for our digital sign.

4. Other: They are currently working on plumbing fixtures for the building. They are Considering running RO system through the water fountains and both sinks.

Library:

1. Trish and Betsy attended the Bethel Beach Bash at the Elementary School.
2. They are gearing up for Summer Reading Program. They will be running the reading portion 10 weeks like normal and will have 8 weeks of programs. The Summer Carnival will be held on July 29th 9:30 -12:00. Please plan to arrive by 9:00 or earlier to help set up.
3. Betsy put together information packets for each board member. They included the newest infographic, ask letter and infographic money ask sheet.

Member Library Statistical Report: See handout.

Presidents Report:

1. Library Programs will scale down beginning in August. Library hours will be adjusted during construction.
2. There was discussion about the new digital sign for out front of the library. Willie is going to contact other sign companies to get quotes to present to the Tulpy Township board. Kaitlin mentioned two places in the Allentown area to call for quotes.

Old Business:

1. Fundraising letter is going out.

New Business:

1. The question was raised about the commemorative plaque that is on the front of the building. What should be done with it. Motion was made by Mike, seconded by Jennifer to keep it and a decision will be made as to what to do with it.

The meeting was adjourned at 7:49 pm. Willie/Paul

Next regularly scheduled meeting: Thursday, June 8, 2023 starting at 7:00 pm.

Bethel Board of Supervisors meeting: Thursday, June 8, 2023 starting at 6:00 pm.

Tulpehocken Board of Supervisors meeting: Wednesday, June 14,2023 at 7:00 pm.

Respectfully submitted: Linda Wilcox