

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
717-933-4060

Minutes of the Board of Trustees Meeting for February 9th, 2023

In Attendance: Mike Najarian, Jennifer Schmelhl (Zoom), Linda Wilcox, Paul Stauffer, Betsy Kreider, Dan Bost, absent Bret Wiest, Kaitlin Lehman

The meeting was called to order at 7:00pm with a quorum represented.

Secretary's Report:

Minutes of the January meeting were approved (Paul/Willie) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$4547.05 and Payroll of \$11,224.93 for a total of \$15,771.98 for the month of January 2023. (Mike/Linda) voice vote, motion carried. (see attached)

Library Director's Report:

1. The December library programs, listed below, were well attended:

- a. Preschool Storytime -4 dates (66 total attendees)
1) taught by Betsy
- b. Block Party – Monthly (19 preschooler attendees)
hosted by Betsy
- c. Homeschool Hangout (21 attendees)
hosted by Betsy
- d. STEM Club (48 homeschooler attendees)
1) hosted by Betsy
- e. Craft Club (Children) (50 attendees)
1) hosted by Betsy
- f. Knitting Circle (14 attendees all ages) two dates
1) hosted by Kaitlin
- g. Movie Night – Lyle Lyle Crocodile
1) hosted by Daphne
- h. Pizza and Pages (8 attendees)
1) hosted by Betsy
- i. Book Club – Winter People (6 attendees)
Adults
- j. Bestsellers & Baked Goods (22 attendees)
1) hosted by Kaitlin and sponsored by “Baked Sweet”
- k. Teen Club – Movie and Pancakes (20 Teen attendees)
1)hosted by Betsy

Library Director's Report cont:

l. Time Management (Adults 13 attendees)

1) hosted by Kellee

m. Trim Healthy Mama (Adults 25 attendees)

1) hosted by Kellee

Grand Total for January 2023 = 18 Events with 371 Attendees

1. Employee Reviews were completed by Kaitlin & Betsy on January 20th, 2023
2. Kaitlin reported that \$500K Keystone grant is confirmed. (See attached)
3. The County Report is forthcoming. Changes are being made to the form at the State level.
4. Cooperative purchasing agreement signature is needed. This means that some of the county money we receive will be diverted into collection spending instead of coming to the library first.

Presidents Report:

1. Building Renovation : Betsy reported the following.
 - a. now working with Scott Yiengst Project Manager and Bob Stager, Project Superintendent as the project progresses.
 - b. Quarry agreed to provide the concrete and stone for the entire project saving us \$17,000.00
 - c. Betsy is contacting Dollar General and Sherwin Williams to get the paint donated.
 - d. Betsy met with Burger King owner and they will be donating 15 tablets and they are looking to donating our early literacy stations.
 - e. Betsy spoke with Lowes @Hamburg and will send them a letter asking for donations of a refrigerator and microwave ect. Willie suggested contacting Martin's in Myerstown instead of Lowes.
 - f. Contractors have been busy at the library getting estimates ect., and it's expected they will be tearing apart concrete in about a week. Phase one is expected to begin the end of March.
 - g. Betsy also reported that electric service will be moving from back of the building to the side, which will affect the kitchen area.
 - h. Electrician has been looking into new lighting.
 - j. Next construction meeting is set for February 23rd.

Note: Attached are the Board Notes that Betsy had put together. The above are highlights of her notes.

The meeting was adjourned at 8:05 pm. (Willie/Dan)

Next regularly scheduled meeting: Thursday, March 9th, 2023 starting at 7:00 pm.

Respectfully submitted: Linda Wilcox

Board Notes – Betsy

Directors Reports:

-go through papers

Old Business:

1. Supervisors Meeting:

2. Building Renovation:

- ✎ Now working with Scott Yiengst Project Manager and Bob Stager Project Superintendent as the project progresses.
- ✎ Quarry agreed to provide the concrete and stone for the entire project saving us \$17,000.
- ✎ I am contacting Dollar General and Sherwin Williams to get paint donations.
- ✎ I met with Burger King owner and they will be donating 15 tablets and are looking into donating our early literacy stations.
- ✎ I spoke with Lowes @ Hamburg and will be sending them a letter asking for donations of a refrigerator and microwave etc.
- ✎ contractors have been a buzz in the building getting estimates etc.
- ✎ in about a week they will be tearing apart concrete outside
- ✎ end of March they begin on the back phase 1
- ✎ electric service will be moving from back of building to side – this will cause kitchen to be torn apart so it is pretty well cleaned out. They will be tearing out sink and cabinet on far wall.
- ✎ Electrician has been here looking into new lighting – sounds like they are considering keeping lighting fixtures out front since the estimate is high. If at all possible, I am not allowing this.
- ✎ Next construction meeting is 2/23 @2pm