

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
(717)933-4060

Minutes of the Board of Trustees Meeting for September 8th, 2022

In Attendance: Mike Najarian, Jennifer Schmehl, Nancy Guida, Paul Stauffer, Linda Wilcox, Willie Weiler, Betsy Kreider, Kaitlin Lehman, Jeff Steckbeck, Alex Kauffman, Macy Kreider, Betty Martin

The meeting was called to order at 7:00pm with a quorum represented.

Secretary's Report:

Minutes of the August meeting were approved. (Paul/Willie) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$5,761.20 and Payroll of \$12,717.69 for a total of \$18,478.89 for the month of August 2022. (Mike/Nancy) voice vote, motion carried. (see attached)

Library Director's Report:

1. The August library programs, listed below, were well attended:
 - a. Preschool Storytime –3 dates (68 total attendees)
 - 1) taught by Betsy
 - b. Movie Night – “Sonic the Hedgehog 2” (37 all ages attendees)
 - 1) hosted by Daphne
 - c. Book Club – “Count of Monte Cristo” (6 adult attendees)
 - d. Block Party – Monthly (18 preschooler attendees)
 - 1) hosted by Betsy
 - e. Teen Club (13 teen attendees)
 - 1) hosted by Betsy
 - f. Vision Clinic for Homeschoolers (30 children attendees)
 - g. Turtle Dance Music (0 kid attendees)
 - h. Trim Healthy Mama (23 adult attendees)
 - 1) led by Kellee
 - i. Bestsellers & Baked Goods (15 adult attendees)
 - 1) taught by Kaitlin and sponsored by “Baked Sweet”
 - j. Summer Reading Week 9 – Ocean Adventure Treasure Hunt (81 kid attendees)
 - 1) taught by Betsy
 - k. Summer Reading Week 10 – Reptile Guy (204 attendees)
 - 1) taught by Betsy
 - l. Summer Carnival (350 all ages attendees)
 - 1) organized by Betsy

Grand Total for August 2022 = 13 Events with 845 Attendees

2. The total people count for August was 2,160 with 12 adult and 7 juvenile new cards registered.
3. The total item circulation for July was 10,239.
4. Kaitlin reported to the board that she had received the “Game of Chance” License

5. After discussion from the county system for libraries in the county to go “fine free” Kaitlin made the suggested that our library goes “fine free” for late library material. A motion was made by Linda and seconded by Jennifer. (voice vote, motion carried)
 - a. The county system is working to see if they can get compensation for the libraries that are willing to go “fine free”.
 - b. There was also discussion on whether to waive fees on lost or damaged books and the decision was not to waive those fees.
6. Kaitlin has reported that she is presently working on the library audit.
7. Betsy and Kaitlin will be attending the PaLA Conference to be held in Harrisburg in October.

President’s Report:

1. There was discussion on increasing Kaitlin’s hours from approximately 14 hours a week to 30 to 40 hours a week. She is willing to do fundraising for the library and will use the extra hours to do that. Membership was in agreement.
2. The board discussed raising the hourly salary of the library employees. Kaitlin was asked to come up with an amount and we will discuss next meeting.
 - 1) It should take effect before the end of the year.
3. Building Renovation
 - a. The library board attended the township supervisor’s meeting to hear what the township’s decision was on funding the library renovation.
 - 1) They are willing to sit down with a representative from the township supervisors, a library board representative, a member of the community, the township engineer, and the building contractor to go over the plans in order to start the process to see what the square footage would be to come up with a price.
 - b. A motion was made for the library to commit the amount of \$280,000.00 to the township to help with the Funk buildout as needed. (Mike/Willie) voice vote, motion carried.
4. Fundraising
 - a. Raffle tickets are in the process of being sold for November drawing.
5. Mike reported that the 2021 circulation report will be used for the 2023 funding formula.

A meeting was set up for Thursday, September 15th 2022, starting at 2:00pm, in the library with representatives from the township supervisors, library board, community (planning commission), township engineer, and Arthur Funk and Sons to go over the plans for renovation.

The meeting was adjourned at 8:26pm. (Willie/Linda)

Next regularly scheduled Meeting: Thursday, October 13th, 2022 starting at 7:00pm.
Bethel Township Supervisors meeting: Thursday, October 13th, 2022 starting at 6:00pm

Respectfully submitted: Nancy Guida