

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
(717)933-4060

Minutes of the Board of Trustees Meeting for March 10th, 2022

In Attendance: Mike Najarian, Nancy Guida, Paul Stauffer, Jennifer Schmehl, Linda Wilcox, Betsy Kreider

The meeting was called to order at 7:00pm with a quorum represented.

Secretary's Report:

Minutes of the February 2022 meeting were approved after discussion on Linda volunteering to check with library utilities about auto servicing. (Mike/Jennifer) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$5,681.77 and Payroll of \$6,767.19 for a total of \$12,448.96 for the month of February. (Mike/Nancy) voice vote, motion carried. (see attached)

- 1) Paul had brought up the subject of cleaning of the library.
 - a. Daphne does the cleaning every week and the amount she's paid is added into her monthly paycheck.

The total income to the library for 2021 was \$169,163.22 and the total expenses for 2021 was \$151,538.04.

- 1) The expenses in the amount of \$3,297.89 for Summer Reading Prizes & Supplies include the expenses of other programs that are held throughout the year.
- 2) There was a pros and cons discussion on having a separate fund set aside for keeping large number of monies that were donated for specific things to be kept separate from the general funds. We concluded that we should keep things the way they are for now.

Library Director's Report:

1. The February library programs, listed below, were well attended:
 - a. Preschool Storytime – 4 dates (73 total attendees)
 - 1) taught by Betsy, Trish & volunteer Deb Kieffer
 - b. Movie Night – Clifford movie (21 all ages attendees)
 - 1) hosted by Bethany
 - c. Book Club (4 adult attendees)
 - d. Block Party – Monthly (15 preschooler attendees)
 - 1) hosted by Betsy
 - e. Pizza & Pages and Teen Club (17 teen attendees)
 - 1) hosted by Betsy and sponsored by Mancino's
 - 2) also had a chocolate fountain
 - f. Healthy Kids Crew (33 kids & teens attendees)
 - 1) led by Kellee
 - g. Trim Healthy Mama (27 adult attendees)
 - 1) led by Kellee
 - h. Bone Broth Class (13 attendees)
 - 1) taught by Kellee
 - i. Bestsellers& Baked Goods (19 adult attendees)
 - 1) taught by Kaitlin sponsored by Baked Sweets
 - j. I'm that Girl – Trim Healthy Mama Book Club (7 attendees)
 - 1) Led by Kellee

2. Betsy would like the board to send “thank you” notes to Baked Sweets, Mancino’s Pizza, and Oak Nut Farm for the donations of food they have given to the library.
3. The total people count for February was 1,258 with 13 adult and 3 juvenile new cards registered.
4. The total item circulation for February was 7,735.

President’s Report:

1. Paul had brought up a question on the yearly checking for the library utilities.
 - a. There was discussion on the propane from Countryside as to whether the library was on automatic checking or if the library has to call in to have the tank filled. Since the new heating and air- conditioning was just installed we aren’t sure how much propane will be used. That might be something that should be checked into to get everything worked out so we don’t run out of propane!
 - 1) Just an FYI that the month of June might be a good month to have tank filled.
 - 2) Betsy will check with Countryside.
2. Discussion on Fund Raising.
 - a. The 5K was brought up and since participation wasn’t good, not sure if we should continue with that again this year. Mike would like to see that we continue it for this year.
 - b. other ideas that were brought up were: Barn Bash, Harvest Happy Hour, Soul Farm.
 - c. Betsy would like to see a signature Annual Event that the Board would run each year.
 - 1) Ideas that were discussed: Cow Bingo, Gun Bingo, Golf Outing Carnival for Adults, Casino Night
3. Betsy has someone in mind that might be interested in joining the board. She will invite them to the next board meeting.
4. The board will do “Thank You” notes to Russell Lutz and Debbie Kieffer for donating their time to help the library. Along with the notes, the board will include \$20.00 gift cards from the “Gathering Place”.
5. Update on Building Renovation: Township engineer will be able to send the plans out for bid this month including the reduced wages rates.
6. Jennifer mentioned about continuing education classes available this month for Board members. “Library Trustee Orientation” if any board member was interested.

The meeting was adjourned at 8:25pm. (Mike/Linda)

Reminder: “Touch A Truck” April 30th 10:00am – 1:00pm.
Board members will volunteer to help out.

Next regularly scheduled Meeting: Thursday, April 14th, 2022 starting at 7:00pm.
Bethel Township Supervisors meeting: Thursday, April 14th, 2022 starting at 6:00pm
Berks County Public Library System Board Meeting: May 18th 2022 starting at 7:00pm

Respectfully submitted: Nancy Guida