

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
(717)933-4060

Minutes of the Board of Trustees Meeting for January 13th, 2022

In Attendance: Mike Najarian, Nancy Guida, Betsy Kreider (co-library director), Paul Stauffer, Jennifer Schmehl, Linda Wilcox

The meeting was called to order at 7:00pm with a quorum represented.

Secretary's Report:

Minutes of the December meeting were approved, with a spelling correction. (Linda/Jennifer) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$3,147.80 and Payroll of \$7,711.26 for a total of \$10,859.06 for the month of December. (Mike/Nancy) voice vote, motion carried. (see attached)

Library Director's Report:

1. The total item circulation for the 2021 year was 96,749. The total number of programs held for the 2021 year was 107 with an attendance of 3,015 participating. The total computer usage for the 2021 year was 2,497.
 - a. The Bethel-Tulpehocken library is currently 4th in the county for circulation.
 - b. The Bethel-Tulpehocken library is currently in the top few in the county for in-person attendance.
 - 1) The people count (visitors to the library) was much lower this past year.
2. The Teen Club had a field trip to the local police department. There was a total of 19 teens that attended a very informative program regarding the running of police operations along with car and traffic safety issues that would be helpful to teens in the community.
3. The "Breakfast with the Grinch" program was a great success with about 110 in attendance.
4. There were 12 people in attendance for "Movie Night".
5. The "Book Club with Seniors" with Betsy, traveling to a local senior center, had a very successful December program with 14 seniors in attendance.
 - a. Betsy plans on continuing the program on a monthly basis.
 - 1) Mike also suggested maybe setting up a zoom meeting to include more seniors.
6. Betsy met with Alicia Nye, from the township EMA to discuss plans for a "Touch a Truck" event to be held on April 30, 2022 from 10:00am to 1:00pm. They hope to have about 7 different types of truck available for the community to learn about and have hands on participation. They may be looking for volunteers to help out the day of the event.

President's Report:

1. Update on building project from the township: Jeffrey Steckbeck will be sending out bid documents within the next month for the construction work on the library. The original plans drawn up will be used, with adjustments being made.
2. Mike had no new report on the fundraising program.
3. Mike and Paul will meet with both Kaitlin and Betsy on January 25th to do their co-library director evaluations.

4. It was reported that the township will be giving the library a \$15,000.00 donation.
 - a. This is usually given twice a year.
5. The township has plans to vote on a liaison person who will attend the library board meetings.
 - a. Since the township has rescheduled the township meetings to the same date of the library board meetings, there was discussion on changing either the time or date for the library board meetings. It was decided to put any change on hold for now.
6. The ask letter that went out to township residents in December has brought in about \$32,000.00 to date. An additional \$10,000.00 was also donated.
 - a. It was decided by the board that we would do handwritten thank you notes to all who donated to the library.
7. Motion was made by Mike and seconded by Paul to accept Dora Rodger's resignation from the board. Voice vote, motion carried.
8. Amy Resh, from the county system, was asking for continuing education dates for board members from our library.
7. The following were the results for Nomination of Library Board of Trustees for the 2022 year:
 - a. Nomination for President: Nancy Guida nominated Mike Najarian.
Motion to close nominations Nancy Guida seconded by Jennifer Schmehl.
Voted and approved by membership. Mike Najarian board president for 2022.
 - b. Nomination for Secretary: Mike Najarian nominated Nancy Guida
Motion to close nominations Mike Najarian and seconded by Linda Wilcox.
Voted and approved by membership. Nancy Guida board secretary for 2022.
 - c. Nomination for Treasurer: Mike Najarian nominated Paul Stauffer.
Motion to close nominations Mike Najarian and seconded by Jennifer Schmehl.
Voted and approved by membership. Paul Stauffer board treasurer for 2022.
 - d. Nomination for Vice-President: Linda Wilcox nominated Jennifer Schmehl.
Motion to close nominations Mike Najarian and seconded by Nancy Guida.
Voted and approved by membership. Jennifer Schmehl board vice president for 2022.

The meeting was adjourned at 8:10pm. (Nancy/Linda)

Next regularly scheduled Meeting: Thursday, February 10th, 2022 starting at 7:00pm.
Bethel Township Supervisors meeting: Thursday, February 10th, 2022 starting at 6:00pm

Respectfully submitted: Nancy Guida