

Bethel-Tulpehocken Public Library
8601 Lancaster Avenue
Bethel, PA 19507
(717)933-4060

Minutes of the Board of Trustees Meeting for September 9th, 2021

In Attendance: Mike Najarian, Nancy Guida, Betsy Kreider (co-library director), Paul Stauffer, Jennifer Schmehl, Dora Rodgers, Kaitlin Lehman (co-library director), Linda Wilcox, Jake Meyer (township supervisor)

The meeting was called to order at 7:15pm with a quorum represented.

Secretary's Report:

Minutes of the August meeting minutes were approved (Paul/Jennifer) voice vote, motion carried.

Expenditure Report:

Expenditures to vendors of \$4,817.01 and Payroll of \$10,214.61 for a total of \$15,031.62 for the month of August. (Mike/Nancy) voice vote, motion carried. (see attached)

1. Paul had questioned the raises from the payroll report and mentioned that it didn't look like the raises appeared on this report. He was wondering what the monthly increase would be with the raises.

Library Director's Report:

1. The raises went into effect on August 16th and were reflected on the August 31st paychecks.
2. Katie Haag was hired at \$9.00/hour and she started on August 26th.
 - a. This was an exception to the \$12.00/hour that the board had agreed on.
3. Kaitlin reported that there were 2 contractors in the library measuring for the HVAC system.
4. Reminder that orders for apple dumplings are due by September 16th.
5. The total item circulation for August 2021 was 9,516. The total computer usage for August was 279. The total people count for services for August was 1,387 with 7 adult and 3 juvenile library cards registered.
 - a. Betsy had remarked that the library programs are doing well. The attendance count for in-person attendance for August was 2,090.

Building/Renovation:

1. There were 2 contractors in the library measuring for the HVAC system and there was a discrepancy from what Mike Graby had talked about.
 - a. The township had posted for the HVAC system and bids were due into the Township by September 10th to be opened at 11:00am.
 1. members of the board will be at the township building when the bids are open to see if we can get more information.
 - b. There have been contractors in the library at different times and things seem to be very confusing.

President's Report:

1. Update on the 5K run:
 - a. 4 people have signed up so far online for the 5k Run.
 - b. Medals have been ordered.
 - c. Paul will ask Kim Glass (Kim's Creations) to do the T-Shirts.
Motion was made by Mike/Linda to go ahead with ordering from Kim Glass. voice vote, motion carried (cost should be about \$10 per shirt)
2. The county has drawn up a new "Library Automation Agreement" and "Membership Agreement"
The board must vote on them and sign after discussion.

The meeting was adjourned at 8:10pm. (Mike/Linda)

Next regularly scheduled Meeting: Thursday, October 14th, 2021 starting at 7:15pm.

Respectfully submitted: Nancy Guida