

## Bethel-Tulpehocken Public Library Board of Trustees Final Minutes of the meeting 9 May 2019

In attendance: Brian Haag, Nancy Guida, Dean Klopp, Mike Najarian, Dora Rodgers;  
Twp Supervisor Jacob Meyer

Meeting was called to order at 7:07. Dean made a motion to approve the minutes of both the March and April meetings with the correction that the April meeting commenced at 7:09, not 7:00. Nancy seconded the motion, and it was approved by voice vote.

The Director issued her reports. Nancy made a motion to approve all vendor and payroll transactions for April for a total of \$10,923.85 (\$831.32 vendor, \$10,092.85 payroll). Dora seconded her motion, and it was approved by voice vote.

Under Renovations, we still have not heard from the solicitor about accepting adjustments to the lowest bid. Spotts Bros says from experience it's not uncommon, and has offered repeatedly to speak with the solicitor. Spott Bros' adjustments to the designs and drawings were sent to Kip, the architect for integration into his specs. Jake asked that Mike send him Spotts' contact info.

Mike reported on his phone conversation with Rick Blain, a professional fundraiser. A capital campaign would take about 18 months, though sometimes as little as a year, and is carried in 3 phases. First is organizational, getting ducks in a row, seeking volunteers to solicit. Then is the major gift-giving phase, aka the "quiet phase" where 50% of the goal is solicited from larger donors, corporations, and foundations. Then follows the public phase, which is community-wide, with direct mailings, group presentations, even advertising. In contrast, the contract would be for the feasibility study alone. It was suggested that Mike follow up for more detail.

Under new business, the Board was reminded that summer board meetings are on the \*2nd\* Monday, and at \*6\*pm. And that the Rummage Sale starts tomorrow. Mike reported on the System Board meeting. Kaitlin reported billing problems with the hotspots and that they might be cancelled. Mike reported that some libraries received a survey on whether they would hold a "Drag Queen Story Hour", and that we should expect to receive the same survey. This led a short explanation on what one is, and Dean to relate his experiences at the Drag Queen Story Hour at the Exeter library in February. A discussion ensued about what the board should do about DQSH, but no motions were offered.

Brian made a motion to adjourn the meeting (time not noted). Nancy seconded the meeting and the motion was approved by voice vote.