

**Muhlenberg Community Library
Board of Trustees Meeting Minutes
June 13, 2022**

Call to Order: President Linda Roebuck called the meeting to order at 4:34 p.m.

Attendees: Terry Heckman, Kathy Felker, Lori Madara, Diane Benson, Norma Rutt, Karen Schreiber, Linda Roebuck.

Absent: Jenn Koch and Concepcion De Los Santos.

Also Present: Eileen Simms, Interim Library Director. Becky Wanamaker, BCPL District Consultant. Becky is the liaison between libraries and the state. She makes connections for us and shares projects. We can go to her for support, questions and development of programs.

Consent Agenda: Norma made a motion to accept the Board Minutes and Monthly Library Report for May. Karen seconded it. The motion passed unanimously.

Treasurer's Report: Was filed for audit.

Correspondence: None.

Library Director's Verbal Report:

Library business -

Signed the Membership Agreement, which is in effect from July 2022 to June 2023.

Renewed our GoDaddy domain.

Sent requested documents to Herbein for the 2021 audit.

Still working on the Longley Insurance audit.

Fundraising –

Our May Nellie Walter event sold out. We have sold 16 tickets for the July 5th event.

Flea Market Fundraiser brought in \$681.00 and after factoring the CORM (cost of raising money) and donations, the event cleared \$642.69 .

Programming & Outreach –

For the children we had Rock & Block Story Times, Wonderful Wee Ones and Stay and Play.

We also offered STEAM Saturdays.

We had a well-attended Free Comic Book Day with superhero themed crafts.

We had a May the Fourth Be With You (Star Wars themed) movie marathon, as well as a Teen Movie Night and a Classic Movie Night for families.

Our Saturday A Cup and a Craft has returned.

Some of the children's programs had a brief hiatus due to Summer Quest planning.

The Library was invited by the Muhlenberg Township Police to participate in the National Night Out, August 2, 2022. 6:00 – 8:00 p.m.

A carnival is being planned for the end of Summer Quest.

Personnel:

We hired Colton Friedersdorf who started on May 25, 2022. Colton is a college student and will be with us for the summer.

System Meeting – was held on May 24, 2022. It was a short meeting. Jeff in IT is working on updating the Windows program. The next meeting is on August 17, 2022, and Linda will attend.

Old Business:

Fundraising –

We have most of what we need for food for the July 9th, Flea Market.

Purse Bingo proposed date 9/18. Not sure if we want to do that this year. We tabled the discussion until the July 11th meeting.

Eventbrite, Kathy is checking if we can use this company to have on-line raffles again.

Craft Fair is October 29th, Lori is heading this fundraiser with the assistance of Diane and Norma.

Still actively looking for a Library Director.

Strategic Plan, the last one was in 2017. Kathy is working on the revision for this year.

She needs an update from the County Library.

New Business:

Set up leaders of the different fundraisers we will be hosting.

Adjournment: 5:28 p.m.

Next Meeting

Monday, July 11, 2022, at 4:30 p.m.